

April 3, 2015
8:30 A.M.
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were committee chair Frank Geltner, Ken Spencer, Robin Dennis, Linda Neigebauer, Chuck Forinash, and City Council liaison Mark Saelens. Also in attendance was Bob Fuller, city staff.

I. Call to order

Committee Chair Geltner called the meeting to order at 8:35 AM.

II. Approval of March 6, 2015 minutes

The committee agreed to approve the minutes as posted.

III. Present and distribute committee notebooks

Fuller gave committee members loose-leaf notebooks with Wayfinding spreadsheet printouts included. He said this was to facilitate members keeping track of their thoughts and ideas, and other committee items/reminders.

Discussion items:

On the Map Edits sheet, change the spelling of “disk” to “disc” on the Disc Golf. Add Agate Beach Golf Course to key and have an icon. Add a star for the Maritime Museum. Add “Future Home of OMSI/Camp Gray”. Discussion of possibly changing the size of the icons to better deal with more congested areas to avoid clutter. There needs to be an icon for the Rec Center.

On Updating and Removal of Signs, a question was raised as to the name of the Agate Beach Wayside Improvements project near Lucky Gap Trail: Is this really called Agate Beach Wayside? Or is it Lucky Gap Wayside? Will there be signage? Will there be signage? Also mentioned was adding a map at the airport, Aquarium Village, Englund Marine area, and South Beach Marina RV Park office.

Map Locations: Committee members discussed where the current maps are located, Fuller will update this list.

It was suggested the headers for the spreadsheets be moved to the bottom of the pages to avoid the notebook holes. This will be provided at next meeting.

IV. Update/review map edits/projects with large format spreadsheet

See above.

V. Public restroom signage on the Bay Front

After discussion, no action was taken.

VI. Sea Lion Dock Wayfinding Map

This item was tabled. The question will be discussed later as to whether the sea lion docks should be noted on the Wayfinding Map.

VII. Maritime Museum Wayfinding Map

After a discussion regarding placement, no action was taken.

VIII. Status of motions from Mar. 6 2015 meeting

- A. A motion was passed to recommend amending Municipal Code section 2.05.070: The Wayfinding Committee shall consist of eight members, to include an ex-officio, non-voting staff person of the Newport Chamber of Commerce.

OCM Response: May not need an ordinance change but staff will consult with City Recorder on this. (Note: Hawker advises don't need to change ordinance, just have a standing invitation or invite as needed).

- B. A motion was passed to recommend the Wayfinding Committee annually convene a "wayfinding summit", to discuss wayfinding conditions in the City of Newport, involving other entities that may have an interest in wayfinding solutions.

OCM Response: This is a good idea. The committee needs to identify stakeholders who would be involved. Also an outline agenda. Look at signage routes as opposed to actual signs.

IX. Committee Comments

Forinash suggested the committee consider recommending heritage tree signage for Monterey cypress trees in Newport. A discussion ensued regarding who might be the appropriate entity for this item. No action was taken.

X. Public Comments

None.

XI. Next agenda

Per City Manager: Identify common areas of interest for a joint Wayfinding-Bike/Ped committee meeting.

Per City Manager: Recommend an agenda for such a joint meeting. The Wayfinding Committee should look at signage routes as opposed to actual signs.

Follow-up action needed: Maritime Museum Wayfinding Map, sea lion dock icon, Future Home of OMSI, Monterey cypress tree(s).

XII. Adjourn

The meeting was adjourned at 9:50 AM.